

Meeting Agenda: Region 1 HMCC Steering Committee

Date 1/12/2018	Location Baystate Noble Hospital 115 West Silver St Westfield, MA Conf. Rm. A	Facilitator: Jeanne Galloway, Chair
Time 1 – 2 p.m.	Duration 1 Hour	Cancellation Notice 413-774-3167 x155

Conference Call dial-in: 1-712-770-4700
Access Code: 978678

Agenda Items	Point Person(s)	Time	We'll Know We're Done When...
1. Review Agenda/ Introductions	Jeanne	5 minutes	Everyone in the room knows who else is in the room
2. Approve minutes from November 2017 Steering Committee Meeting	Jeanne	5 minutes	A vote is taken to approve the minutes
3. Western/Central MA HMCC Conference	Tracy/Mark	10 minutes	A vote is taken to approve/disapprove spending HMCC funds to jointly host a conference with the Central MA HMCC
4. Western MA pediatric MCI plan	Tracy	5 minutes	Staff has a sense of which disciplines should be involved in writing a pedi MCI plan
5. Duty officer activations	Tracy/Mark	5 minutes	Committee is aware of what duty officers have been doing lately
6. Public health updates a. Flu status b. Pertussis c. UMass vaccinations	Jeanne, Michael, Ann	15 minutes	Committee is aware of current public health emergency preparedness activities
7. DelValle Institute FY18 planning	Mark	10 minutes	Mark has information to bring back to the DelValle Advisory Committee on what trainings Region 1 would like to have offered in FY18
8. Business not reasonably anticipated 48 hours prior to the meeting	Tracy/Mark	5 minutes	
9. Wrap up and adjourn a. Next Meeting: March 2018			Vote to adjourn

Meeting Handouts:
BP1 budget update